

Republic of the Philippines
 Calamba Water District
 Lakeview Subd., Halang, Calamba City
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**Minutes of the Pre-Bid Conference for the
 Design and Build of Septage Treatment Plant
 (BIDDING) (CWD 61-2019)
 (ABC Php 100,822,901.00)**

Present were:

ENGR. LUISITO S. GUINTO	----	BOD Representative
MR. EDWIN L. CARTAGO	----	BAC Chairman
ENGR. JOSELITO A. GILLERA	----	BAC Vice Chairman
MS. MERCEDES A. CARREON	----	BAC Member
MS. CARMELA M. ELEPAÑO	----	BAC Member
ENGR. ELIZALDY O. NOVILLOS	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretary

Absent:

MS. REMEDIOS L. MARFORI	----	BAC Member
MR. ALEX ESPIEL	----	CWD Association

End User:

ENGR. JOSELITO A. GILLERA	----	Production Department
ENGR. ELIZALDY O. NOVILLOS	----	Production Department

Bidder/s:

1. Mr. Jose L. De Jesus	----	Chemical Research Products Industrial Sales Inc.
2. Mr. Jan Michael J. De Jesus	----	Chemical Research Products Industrial Sales Inc.
3. Mr. Jose Carlo V. Calaguian	----	Chemical Research Products Industrial Sales Inc.
4. Ms. Maritess Q. Vilorio	----	Chemical Research Products Industrial Sales Inc.
5. Ms. Luzviminda Bernal	----	R.D Policarpio Construction Inc.
6. Mr. JhonFerson Cometa	----	R.D Policarpio Construction Inc.

CWD Consultant:

1. Mr. John Gilbert Gopez ---- Envia Consultancy

Observer/s:


1. Engr. Ramonchito S. Fulo ---- Philippine Institute of Civil Engineers

1. I. BUSINESS MATTERS:

2. There being a quorum, the **pre-bid conference** for the **Design and Build of Septage Treatment Plant (Bidding) (CWD 61-2019)** started at exactly 01:27pm on December 27, 2019, at the 2nd Floor of CWD Warehouse Building, Lakeview Subdivision Halang Calamba City, Laguna.
6. Mr. Edwin L. Cartago being the BAC Chairman presided the meeting.
7. Ms. Elepaño led the Prayer asking for Divine Guidance.
8. It was mentioned that invitation's were sent to Philippine Institute of Civil Engineers,
9. Philippine Society of Mechanical Engineers – Laguna Chapter, Commission and Audit and Laguna Chamber of Commerce and Industry to act as observers in the proceedings but only
11. Engr. Fulo from PICE attended the meeting.
12. The prospective bidders listed at the Philgeps DRL were announced by the Chairman.
13. On the other hand, representatives from Chemical Research, R.D Policarpio Construction Inc., and Envia Consultancy were acknowledged by Mr. Cartago.
15. Engr. Guinto, the BAC Officers and Members were introduced as well.
16. It was explained that the project Design and Build of Septage Treatment Plant includes the delivery of two (2) units Vacuum Truck.
18. The prospective bidders were reminded to take note of the clock at the 2nd Floor of CWD Warehouse as basis of the submission of bids.

20. At the same time, it was emphasized that late bids will be marked late.
21. In addition, Mr. Cartago cited that pass/fail criteria is strictly being observed by the BAC.
22. The prospective bidders on other hand were advised to submit the documentary requirements
23. ahead of the deadline of submission of bids so as to avoid being declared late bids due to
24. unavoidable circumstances.
25. It was also told that all pages of the submitted documents must be signed by the authorized
26. signatory of the company.
27. It was likewise quoted that written inquiries can be submitted to CWD BAC Secretariat
28. within the prescribed period.
29. CWD BAC on the other hand will issue a corresponding bid bulletin if so required.
30. The prospective bidders were reminded once again to observe proper markings and sealing of
31. the bidding documents.
32. Moreover, the bill of quantities must be included in the bid proposals.
33. An inquiry was made by representative's from Chemical Research if it is acceptable to
34. initially submit a copy of receipt for business permit while the renewal of the document is
35. still being processed.
36. The submission of TAX Clearance was also asked since it will expire by December 31,
37. 2019.
38. The Chairman explained that the inquiries will be discussed with the BAC and a
39. corresponding bid bulletin will be issued if so required.
40. Engr. Gillera on the other hand explained that the duration of the construction of the plant is
41. eight (8) months while the additional four (4) months will cover the commissioning,
42. operation's and maintenance.
43. The Chairman also explained that the site inspection certificate can be prepared by the

- 44. prospective bidder with conformity of the end user.
- 45. The Single Largest Completed Contract on the other hand must be at least 50% of the ABC.
- 46. Engr. Guinto inquired if the project will be completed before end of December 2020.
- 47. The Chairman assured that the infrastructure project will be awarded within the year 2020.
- 48. However, the full operation of the plant might not yet be attainable by the stated year.
- 49. There being no other matters to be discussed, the **pre-bid conference** for the **Design and**
- 50. **Build of Septage Treatment Plant (Bidding) (CWD 61-2019)** was adjourned at
- 51. exactly 02:07pm.
- 52. I hereby certify to the correctness of the foregoing minutes.


RONNIE G. SIERVA
BAC Secretary

Noted by:


MR. EDWIN L. CARTAGO
BAC Chairman